



# Houston County Area Chamber of Commerce

## 61<sup>st</sup> Annual Wearin' of The Green Irish Day Parade and Arts & Crafts Festival Saturday, March 18, 2023

### Vendor Guidelines

The 61st Annual Wearin' of The Green Irish Day Parade and Arts & Crafts Festival will be held Saturday, March 18, 2023. This free to the public event features over 150 vendor booths.

Please read over the following rules and regulations before filling out your application. Your payment must accompany your application. Please make your check or money order payable to the Houston County Area Chamber of Commerce. We do not accept credit/debit cards or electronic payments and payment must be attached to application to be accepted. Applications must be approved by the Houston County Area Chamber of Commerce. In the event your application is not accepted, you will receive a full refund.

**The deadline for submitting a vendor application form is March 1, 2023.** If you have not submitted your application prior to the deadline, please contact the Houston County Area Chamber of Commerce by email at [Irishcelebrationvendors@gmail.com](mailto:Irishcelebrationvendors@gmail.com) or call **The Houston County Area Chamber of Commerce at (931) 289-5100**. Any late applications will be accepted on a first come first served basis.

Your application form and these guidelines must be signed, acknowledging that you have read, understand and agree to event rules and regulations. Please attach a copy of your insurance if applicable.

**Food Vendors:** Food Vendors must include a brief description of your menu as this will help with vendor placement location. Limited water connections are available along with electrical outlets. Please provide on application if these accommodations are needed. You must clean up around your booth before leaving the festival. Trash receptacles will be provided for trash. All food vendors must be compliant with local and state health and safety guidelines. As this is a one-day event, permits are not necessary. Food vendors must have a fire extinguisher in their booth space. Food vendors must be in their spaces prior to 8:00 a.m. Saturday morning.

#### Vendor Check-In and Set Up:

1. Exhibitors **MUST** check in at the front door of the Houston County Courthouse located on Main Street during the official check in times. Check in times are from 4:00 a.m. until 8:00 a.m. on Saturday morning. Any vendors not checked in by this time will forfeit their space and no refunds will be given. Once checked in, you will be instructed to your vendor space for setup.
2. All exhibitors are located in the City of Erin, booth space is limited to the size for which you paid. All displays, transactions and activities must be confined to your space. The festival provides ground space only. Exhibitors must furnish their own display tables, skirting, chairs, heavy gage extension cords, etc.

3. Nominal festival security will be provided for the festival area. Vendors are responsible for their own personal property and property liability.
4. Vendors agree to indemnify and hold harmless: The Houston County Area Chamber of Commerce, The City of Erin, Houston County and the Irish Celebration Executive Committee against any claim or action for any cause. Vendors agree that they are responsible for their own insurance under this hold harmless clause.
5. Disruptive, rude or disrespectful behavior will not be tolerated.
6. The Houston County Area Chamber of Commerce reserves the right to prohibit the sale of a certain item or items that are offensive to community standards. No refund will be given in the event a decision is made to close a booth.
7. Vendors are not allowed to walk amongst the active carnival to sell items.
8. No beverages with alcoholic content may be sold.
9. Vendors will be fined up to \$100.00 for not cleaning or disposing of waste properly. Food vendors must remove any cooking oil or grease and take with them.
10. Vendors will remain open until 4:00 p.m.

**Parking:**

There will be NO on-site parking of personal vehicles unless approved food trucks in the festival area. Your vehicle must be moved after unloading. Vendor parking is available; please check the vendor information page on the website for the Irish Day Map. Vehicles will not be allowed to access the festival site until the event is over around 4:00 p.m. Violators will be towed at the owner's expense.

**Refunds:** No refunds will be given after March 1<sup>st</sup>. The Irish Day Festival is held outside, rain or shine. No refunds will be issued if the event is affected by forces of nature beyond our control. The Houston County Area Chamber of Commerce is not responsible for weather, electrical outages or any other unforeseen circumstances beyond our control.

IN THE EVENT OF AN UNFORSEEN CIRCUMSTANCE OR DISAGREEMENT, THE DECISIONS OF THE HOUSTON COUNTY AREA CHAMBER OF COMMERCE, AND /OR THE IRISH DAY VENDOR COMMITTEE ARE FINAL. NON-COMPLIANCE WITH ANY VENDOR RULE OR REGULATION COULD RESULT IN THE INELIGIBILITY FOR PARTICIAPTION IN FUTURE EVENTS.

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**I AGREE TO ABIDE BY THE RULES & REGULATIONS AS OUTLINED BY THE HOUSTON AREA CHAMBER OF COMMERCE & IN NO WAY HOLD THE HOUSTON COUNTY AREA CHAMBER OF COMMERCE, CITY OF ERIN, HOUSTON COUNTY OR THE IRISH DAY CELEBRATION EXECUTIVE COMMITTEE RESPONSIBLE FOR NEGLIGENT ACTS OF OTHERS.**

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**Applicant's signature required**

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**Date**